

ConPhyMP checklist of information for reporting plant material and its initial processing^{1,2} (relevant for all extract types A, B, and C).

Section/Topic	Item no.	Checklist item	Yes/No/Not applicable	Page no., if any
Title and abstract	1	A clear and concise title including an informative abstract and balanced summary.	yes no not applicable	
Description of the botanical drug and taxonomic authentication	2	Botanical or morphological authentication of the plant material (desirable is a combination with DNA barcoding, e.g., PCR, RFLP, genome sequencing) and the information must be included in a <i>separate section of Material and Methods</i> , if applicable, combined with the information required under item 3:	yes no not applicable	
Description of the extract and extraction process	3	A <i>separate section in Material and Methods</i> , covers the relevant information on the material investigated, including the full species name(s), authorities and family; e.g. <i>Salvia miltiorrhiza</i> Bunge [Lamiaceae; <i>Salvia miltiorrhizae radix et rhizoma</i>], and on the processing and extraction of the crude drug including the traditional processing of the material used medicinally (fumigation, steaming, roasting, cooking, frying, etc.).	yes no not applicable	
Documentation of the legal basis for collection and processing	4	Full compliance with the Nagoya protocol, CITES, and all associated treaties including phytosanitary regulations.	yes no not applicable	
In case of a finished (commercial) product: description of product characteristics	5	Information on the characteristics of the commercial products including batch number and date of production / best by information and regulatory status.	yes no not applicable	

Note: Please also include here the following information about your submitted manuscript:

Name of the Journal:

Dates of the enquiry:

Title of the manuscript:

List of the authors:

¹Please acknowledge/cite this as follow: Heinrich M, Jalil B, Abdel-Tawab M, Echeverria J, Kulić Ž, McGaw LJ, et al. Best Practice in the chemical characterisation of extracts used in pharmacological and toxicological research—The ConPhyMP—Guidelines. *Frontiers in Pharmacology*. 2022;13:953205.

²We strongly recommend reading this checklist in conjunction with ConPhyMP 2022 explanation and elaboration for important clarifications on all items. If relevant, we also recommend reading Heinrich et al. (2020) Best practice in research—Overcoming common challenges in phytopharmacological research. *Journal of Ethnopharmacology*. 2020;246:112230.